

DOCUMENT CHECK LIST

All documents listed below need to be submitted to Dovecote Green Primary School.
All school records in a foreign language have to be translated by an official agency and attested.

Pupil Name _____
Academic Year _____
Start Date _____

Documents	Parent's Note
Completed and Signed Application/Registration Form.	
Registration Fee of AED 500 (non-refundable)	
Assessment Fee of AED 1000 (non-refundable)	
4 Passport Pictures - please print pupil's name clearly on the back of each picture	
Pupil's Attested Birth Certificate (Copy in English)	
Pupil's Passport Copy	
Pupil's U.A.E Visa Copy	
Pupil's Emirates ID Copy (both sides)	
Pupil's Immunization/Vaccination Records Copy	
Both Parent's Passport and Emirates ID copies (Both sides)	
Family Card for families holding an UAE Passport	
Copy of School Report (the most recent full academic year report must be submitted)	
Original Transfer Certificate with correct attestation/certifications stamps	
Dovecote Green Primary School Medical Consent Form	
Dovecote Green Primary School Photographic and Social Media Consent Form	
Dovecote Green Primary School Library Policy signed by parent	
Acceptance of Place Form	
Signed Parents Terms and Conditions	